

## Board of Directors

Bruce Nix, President  
Myron Heavin, Vice President  
Karina Naughton, Director  
Steve Dietrich, Director  
Walt Fasold, Director



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California, 93436-2100  
805.733.4366  
[www.mhcsd.org](http://www.mhcsd.org)

Loch A. Dreizler General Manager

**Mission Hills Community Services District**  
4:30 PM Regular Meeting on Wednesday, June 17, 2020  
1550 East Burton Mesa Blvd, Lompoc, CA - District Board Room  
Noticed on or before June 14, 2020

## Agenda

1. Call to Order and Pledge of Allegiance
2. Roll Call
3. The closed session will begin after Item 9. Communications
4. Regular Meeting at 4:30 PM
5. Public comment on matters not on the Agenda – Members of the public may address the Board on any items of interest within the subject matter and jurisdiction of the Board that are not on this agenda (Government Code - 54954.3), 3-minute limit. If you can't attend, you can submit public comments in advance of the meeting to [admin@mhcsd.org](mailto:admin@mhcsd.org) before 1:00 PM, Tuesday, June 16, 2020.
6. Special Presentation – No Special Presentation
7. Consent Items - Staff recommends Directors approve the Consent Items in one motion. Members of the public may comment on a consent item (3-minute maximum per speaker). Directors may pull a consent item for discussion.
  - A. Approval of Minutes from:
    - i) May 20, 2020, Regular Meeting Minutes
  - B. Activity Reports for May
    - i) Administration
    - ii) Water & Wastewater
    - iii) Water Distribution Graph
    - iv) Wastewater Treatment Plant Performance Graphs
  - C. Financial Reports
    - i) Profit and Loss
    - ii) Disbursements Journal
    - iii) Variation from Projected Income
    - iv) Bank Account Summary
    - v) Budget to Actual

## **8. Discussion Items**

- A. Committee Updates** – Review of previous committee meetings and proposed future committee meeting dates.
- B. Check Writing Guidelines** – Review and discuss the proposed check writing guidelines.
- C. MHCSD Operator 2** – Job description modification

**9. Communications** - Board of Directors may ask a question for clarification, make an announcement, or report briefly on recent activities or conferences. Also, Directors may provide a reference to staff or other resources for information, direct staff to place a topic or report on a future committee or regular meeting agenda.

- A.** Director's Comments
- B.** CPR Training
- C.** Rate Increase Study – Calendar
- D.** Public Comment

## **Adjourn to Closed Session**

- A.** General Manager Compensation – Performance evaluations may be conducted in closed session (Cal. Govt. Code section 54957). Closed sessions held shall not include discussion or action on proposed compensation except for a reduction of compensation that results from the imposition of discipline. (Cal. Govt. Code section 54957 (b)(4). Closed sessions held pursuant to this section shall not include final action on the proposed compensation of one or more unrepresented employees. (Cal. Govt. Code section 54957.6. (a))
- B.** Conference with Legal Counsel – Anticipated Litigation under Government Code §54956.9(d)(4), (Initiation of Litigation - One case)

## **Open to Public from Closed Session**

Report any actionable items out of Closed Session

## **ADJOURNMENT**

## **Regular Board Meetings are held on the third Wednesday of each month beginning at 4:30 PM**

Copies of the staff reports or written materials provided for Mission Hills CSD for Open Session agenda items may be obtained upon request and are also available at the Customer Service Counter of the District Office for public inspection and reproduction during regular business hours. Closed Session items are not available for public review.

## **In compliance with the Americans with Disabilities Act**

If you need special assistance to participate in this meeting or if you need the agenda or other documents in the agenda packet provided in an alternative format, contact Board Secretary at 805.733.4366 at least 48 hours before the meeting to ensure that reasonable arrangements can be made. (Agenda Prepared under Government Code Section 54954.2)