

## Board of Directors

Bruce Nix, President  
Myron Heavin, Vice President  
Karina Naughton, Director  
Steve Dietrich, Director  
Walt Fasold, Director



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California, 93436-2100  
805.733.4366  
[www.mhcsd.org](http://www.mhcsd.org)

Loch A. Dreizler General Manager

## Mission Hills Community Services District

**Closed Session will begin at 3:30 PM**

4:30 PM Regular Meeting on Wednesday, May 20, 2020  
1550 East Burton Mesa Blvd, Lompoc, CA - District Board Room  
Noticed on or before May 17, 2020

### Agenda

1. **Call to Order and Pledge of Allegiance**
2. **Roll Call**
3. **Adjourn to Closed Session** – Time closed session will start at 3:30 PM
  - A. General Manager Performance Evaluation – Performance evaluations may be conducted in closed session (Cal. Govt. Code section 54957). Compensation discussion and decisions must be done in open session (Cal. Govt. Code section 54957(b)(4)) at a Regular Board meeting.
  - B. Conference with Legal Counsel – Anticipated Litigation under Government Code §54956.9(d)(4), (Initiation of Litigation - One case)
4. **Regular Meeting at 4:30 PM**
  - A. Report any actionable items out of Closed Session
5. **Public comment on matters not on the Agenda** – Members of the public may address the Board on any items of interest within the subject matter and jurisdiction of the Board that are not on this agenda (Government Code - 54954.3), 3 minute limit. **If you can't attend, you can submit public comments in advance of the meeting to [admin@mhcsd.org](mailto:admin@mhcsd.org) before 1:00 PM, Tuesday, May 19, 2020.**
6. **Special Presentation** – No Special Presentation
7. **Consent Items** - Staff recommends Directors approve the Consent Items in one motion. Members of the public may comment on a consent item (3-minute maximum per speaker). Directors may pull a consent item for discussion.
  - A. Approval of Minutes from:
    - i) February 26, 2020 Special Meeting
    - ii) April 15, 2020 Regular Board Meeting
    - iii) April 24, 2020 Emergency Meeting – Pellham
    - iv) April 29, 2020 Special Meeting – Goals

- B. Activity Reports for April**
  - i) Administration
  - ii) Water & Wastewater
  - iii) Water Distribution Graph
  - iv) Wastewater Treatment Plant Performance Graphs

- C. Financial Reports**
  - i) Profit and Loss
  - ii) Disbursements Journal
  - iii) Variation from Projected Income
  - iv) Bank Account Summary
  - v) Budget to Actual

**8. Discussion Items**

- A. Committee Updates** – Review of previous committee meetings and proposed future committee meeting dates.
- B. Budget Approval** – Public Reading and adoption of the Final Budget FY 2020-21.
- C. Sewer Video/Cleaning RFP** - Recommendation to not accept all proposals, approve recommended alternative for a smaller scope of work.
- D. General Manager** – Performance review for open discussion
- E. District Goals FY 20/21** – Discuss and consider approval for District goals.

**9. Communications** - Board of Directors may ask a question for clarification, make an announcement, or report briefly on recent activities or conferences. Also, Directors may provide a reference to staff or other resources for information, direct staff to place a topic or report on a future committee or regular meeting agenda.

- A.** Director’s Comments
- B.** LAFCO Elections
- C.** CPR Training
- D.** Surplus Sale Update

**ADJOURNMENT**

Regular Board Meetings are held on the third Wednesday of each month beginning at 4:30 PM

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Copies of the staff reports or written materials provided for Mission Hills CSD for Open Session agenda items may be obtained upon request and are also available at the Customer Service Counter of the District Office for public inspection and reproduction during regular business hours. Closed Session items are not available for public review.

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting or if you need the agenda and/or the documents in the agenda packet provided in an alternative format, please contact Board Secretary at 805.733.4366 at least 48 hours before the meeting to ensure that reasonable arrangements can be made. (Agenda Prepared under Government Code Section 54954.2)