



**MISSION HILLS COMMUNITY SERVICES DISTRICT**  
**Regular Meeting Minutes**  
4:30 pm Wednesday, July 15, 2020

The Regular Meeting of the Board of Directors of the Mission Hills Community Services District called to order at 4:49 pm on Wednesday, July 15, 2020, at the District Meeting Room, 1550 East Burton Mesa Boulevard, Lompoc, California.

**DIRECTORS PRESENT:** By roll call: Bruce Nix, Myron Heavin (via teleconference), Karina Naughton, Steve Dietrich, Walt Fasold, and Bruce Nix.

**DIRECTORS ABSENT:** None

**STAFF PRESENT:** Loch Dreizler, Carol Reynolds, and Kayla Marie Barker

**OTHERS PRESENT:** None

**1. Call to Order and Pledge of Allegiance**

**2. Roll Call**

**3. Adjourn to Closed Session**

- A. Conference with Legal Counsel - Existing Litigation under Government Code Section 54956.9(d)(1), Plaintiff is the City of Lompoc, Defendant is Mission Hills CSD
- B. Open to Public from Closed Session with the Closed Session adjourning at 4:49 pm. Open Session began at 4:49 pm with no actionable items reported out of Closed Session.

**4. Regular Meeting began at 4:49 pm**

**5. Public Comment:** No public comments made.

**6. Presentations:** No special presentation's given.

**7. Consent Items:**

- a. Approval of Minutes from:
  - i. May 20, 2020, Regular Board Meeting Minutes
  - ii. June 17, 2020, Regular Meeting Minutes
  - iii. June 24, 2020, Special Meeting Elections - Minutes
- b. Activity Reports for June:
  - i. Administration
  - ii. Water & Wastewater
  - iii. Water Distribution Graph
  - iv. Wastewater Treatment Plant Performance Graphs

- c. Financial Reports:
  - i. Profit and Loss
  - ii. Disbursements Journal
  - iii. Variation from Projected Income
  - iv. Bank Account Summary
  - v. Budget to Actual

**Approved Consent Items:** Motion made by Director Heavin and second by Director Fasold, to approve the Consent Agenda, after review and discussion - Motion passed with 5 ayes, 0 noes, and 0 abstains.

## **8. Discussion Items:**

### **Discussion Item 8A. Committee Updates**

Recommendation to review previous committee meetings and proposed meeting dates.

Board of Directors discussed the Committee Meeting updates from last month with Director Fasold beginning with the Wastewater Committee. Director Fasold mentioned further reviewing wastewater goals and action planning on being ahead of the TSO limit. Director Fasold recommended that the General Manager ask Howard Kolb (regulator) and Steve Harris (pond consultant) about attending a Wastewater Committee Meeting on optimization via teleconference in August.

Director Naughton speaking for the Finance Committee spoke on digital checks for recurring costs, Cloud/Server cost summary, and situationally considering deferring late fees for constituents until the State of California reverses the Executive Order about COVID-19. The Normal Retirement Age was discussed in the committee as defined by the Social Security Administration and our employee handbook. The employee handbook is currently being modified and working toward eliminating some of the recently discovered ambiguities.

General Manager stated The Santa Ynez River Valley Groundwater Basin had published their June 2020 Sustainable Groundwater Management Quarterly Newsletter, and available on the Mission Hills CSD website.

#### **Proposed Committee Meeting Dates:**

- Finance Committee TBD.
- Water Committee Meeting scheduled on July 22, 2020, at 8:30 am.
- Next Development Agreement Committee TBD.
- Wastewater Committee Meeting scheduled on August 12, 2020, at 9:30 am.
- Personnel Committee TBD.
- Energy Committee Meeting scheduled on August 5, 2020, at 10:30 am.
- Western Management Area Committee for Groundwater Sustainability scheduled on August 27, 2020, at 10:00 am.

### **Discussion Item 8B – Rate Study Calendar**

Recommendation to review and discuss the Rate Study Calendar. After discussion ensued of the Drafted Proposition 218 Rate Study – Proposed Timeline, the District General Manager will look further into getting a quote from Tuckfield & Associates to determine if the District will be required to create a Request for Proposal.

**Discussion Item 8C – Conference with Labor Negotiator(s).** Unrepresented employee: Loch Dreizler, General Manager

Staff Recommendation was to review procedures as outlined in the Board Packet as guidance for the Closed Session. Motion and Second by Director Fasold and Director Dietrich for the Board of Directors to designate President Nix to be the board representative for General Manager, Loch Dreizler.

**Ayes: 5-0**

Noes: 0

Abstain: 0

Absent: 0

**9. Communications**

- a. Director's Comments: Discussion ensued about Fire Protection at Well 6 and the surrounding area.
- b. Las Brisa's Encinas Update: COVID-19 has impacted the development in terms of being able to work with public agencies.
- c. License Agreements with Goat Owners Update: Licenses are signed from both owners. General Manager received the insurance certificate from the pack goat's owner and awaiting the insurance certificate from the Rucker Pond goat owner.
- d. Public Comment: No public comments.

**10. Adjourn to Closed Session at 6:11 pm**

- a. Conference with Labor Negotiator, Government Code section 54957.6 Agency designated representative: President Nix. Represented employee: Loch Dreizler, General Manager
- b. Open to Public from Closed Session - Closed Session adjourned at 7:00 pm. Open Session proceeded at 7:01 pm with the following reportable action out of Closed Session: Motion and Second by Director Fasold and Director Naughton to approve a 5% salary increase retroactive to March 1 of 2020. March 1 was the date the General Manager was hired in 2018.

**Ayes: 5-0**

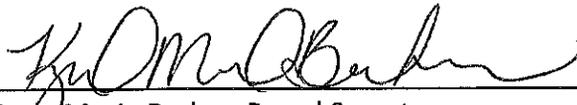
Noes: 0

Abstain: 0

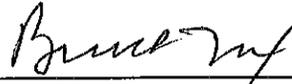
Absent: 0

**ADJOURNMENT:**

With no further business to come before the Board, the Meeting adjourned at 7:01 pm  
Respectfully Submitted,

  
\_\_\_\_\_  
Kayla Marie Barker, Board Secretary

8/19/20  
\_\_\_\_\_  
Date

  
\_\_\_\_\_  
Bruce Nix President, Board of Directors

8/19/20  
\_\_\_\_\_  
Date

