

Board of Directors

Bruce Nix, President
Myron Heavin, Vice President
Karina Naughton, Director
Steve Dietrich, Director
Jim Mac Kenzie, Director



1550 East Burton Mesa Blvd, Lompoc
California, 93436-2100
805.733.4366
www.mhcsd.org

Brad Hagemann, Interim General Manager

**Mission Hills Community Services District
Board of Directors Regular Meeting
Wednesday, December 16, 2020**

3:30 PM Closed Session

4:30 PM Open Session

1550 East Burton Mesa Blvd, Lompoc, CA - District Board Room

Agenda

Pursuant to Governor Newsom's Executive Order N-29-20, the public can only participate via teleconference. The Mission Hills CSD board room will not be open to the public.

To access the meeting via Zoom:

Dial in: +1 669 900 9128
Meeting ID: 917 4820 2942
Passcode: 050014

1. **Call to Order and Pledge of Allegiance**
2. **Roll Call**
3. **Closed Session** – Conference with Legal Counsel – Existing Litigation pursuant to Gov. Code Section 54956.9(d)(1), Plaintiff is the City of Lompoc, Defendant is Mission Hills CSD
 - A. **Reports out of Closed Session**
4. **Open Session at 4:30 PM**
5. **Public comment on matters not on the Agenda** – Members of the public, for up to 3 minutes, may address the Board on any item within the jurisdiction of the Board, not included in this agenda (Government Code Section 54954.3). **If you are unable to attend, you can submit comments in advance of the meeting to admin@mhcsd.org before 1:00 PM, Tuesday, December 15th, 2020.**
6. **Special Presentation** – Resolution Commending Walter Fasold – Staff will present a Resolution commending Walt Fasold for his time served at the District.
7. **Consent Items** - Staff recommends Directors approve the Consent Items in one motion. Members of the public may comment on a consent item (3-minute maximum per speaker). Directors may pull a consent item for discussion or separate vote.
 - A. **Approval of Minutes from:**
 - i) October 14, 2020, Regular Board Meeting
 - ii) October 28, 2020, Special Meeting – Interim G.M.

iii) November 18, 2020, Regular Board Meeting

B. Activity Reports for October

- i) Administration
- ii) Water & Wastewater
- iii) Water Distribution Graph

C. Financial Reports

- i) Profit and Loss
- ii) Disbursements Journal
- iii) Variation from Projected Income
- iv) Bank Account Summary
- v) Budget to Actual

8. Regular Business

- A. Elected Board of Directors** – Welcome newly elected Board of Directors.
- B. Election of New Officers** – Nominate and elect a President, Vice President, and Finance Officer for the calendar year 2021.
- C. Committee Meeting Updates and District Goal Updates** – Review and discuss previous committee meetings and proposed future committee meeting dates.
- D. Records Retention** – Review and consider annual removal of eligible district documents according to the Records Retention Policy.
- E. Board Member Benefits** – Discuss and consider eligible benefits, funding and enrollment deadlines for the Board of Directors.

9. Communications - Board of Directors may ask a question for clarification, make an announcement, or report briefly on recent activities or conferences. Also, Directors may provide a reference to staff or other resources for information, direct staff to place a topic or report on a future committee or regular meeting agenda.

- A. Director Comments
- B. Interim General Manager Comments
- C. Staff Comments
- D. Public Comments (up to 3 minutes for topics within the District’s jurisdiction)

ADJOURN

Regular Board Meetings are held on the third Wednesday of each month beginning at 4:30 PM

Copies of the staff reports or written materials provided for Mission Hills CSD for Open Session agenda items may be obtained upon request and are also available at the Customer Service Counter of the District Office for public inspection and reproduction during regular business hours. Closed Session items are not available for public review.

In compliance with the Americans with Disabilities Act

If you need special assistance to participate in this meeting or if you need the agenda or other documents in the agenda packet provided in an alternative format, contact Board Secretary at 805.733.4366 at least 48 hours before the meeting to ensure that reasonable arrangements can be made. (Agenda Prepared under Government Code Section 54954.2)