



**MISSION HILLS COMMUNITY SERVICES  
DISTRICT**

**Regular Meeting Minutes**

4:30 pm Wednesday, September 16, 2020

The Regular Meeting of the Board of Directors of the Mission Hills Community Services District was called to order at 4:42 pm on Wednesday, September 16, 2020, at the District Meeting Room, 1550 East Burton Mesa Boulevard, Lompoc, California.

**DIRECTORS PRESENT:**

By roll call: Bruce Nix, Myron Heavin, Karina Naughton, Steve Dietrich, and Walt Fasold

**DIRECTORS ABSENT:**

None

**STAFF PRESENT:**

Loch Dreizler, Carol Reynolds, Kayla Marie Barker, and Billing Clerk (via teleconference)

**OTHERS PRESENT:**

None

**1. Call to Order and Pledge of Allegiance**

**2. Roll Call**

**3. Adjourn to Closed Session**

A. Conference with Legal Counsel – Existing Litigation under Government Code Section §54956.9(d)(4), Plaintiff is the City of Lompoc, Defendant is Mission Hills CSD.

B. Open to Public from Closed Session with the Closed Session adjourned at 4:30 pm. President Nix called a brief recess after Closed Session adjourned.

C. Open Session began at 4:42 pm with no actionable items reported out of Closed Session.

**4. Regular meeting at 4:42 pm**

**5. Public Comment: No public comments**

**6. Presentations: No presentation**

**7. Consent Items:**

- A. Approval of Minutes from:
  - i) August 19, 2020, Regular Board Meeting Minutes
- B. Activity Reports for August:
  - i) Administration
  - ii) Water & Wastewater
  - iii) Water Distribution Graph
  - iv) Wastewater Treatment Plant Performance Graphs
- C. Financial Reports:
  - i) Profit and Loss
  - ii) Disbursements Journal
  - iii) Variation from Projected Income
  - iv) Bank Account Summary
  - v) Budget to Actual

**Approved Consent Items:**

Motion made by Director Fasold and second by Director Heavin, to accept the consent calendar as presented.

AYES: 5 - Nix, Heavin, Naughton, Dietrich, and Fasold

NOES: 0

Abstain: 0

Absent: 0

**8. Discussion Items:**

**Discussion Item 8A. Committee Updates**

Recommendation to review previous committee meetings and proposed meeting dates.

Director Fasold touched on topics discussed at the last Wastewater Committee Meeting with Howard Kolb and Steve Harris. The Mission Hills CSD staff has been working on a concept to get the agency to agree on taking Pond 2 discharge samples as a point of control as opposed to Ponds 3,4,5 and 6. Mr. Kolb recommended issuing a letter to the Director of the Central Coast Regional Water Quality Control Board before Mr. Kolb retires, presumably in November; that way, he will have the opportunity to assist Mission Hills. The District's General Manager will work on creating the letter with Mr. Kolb's input.

The Western Management Area Committee for Groundwater Sustainability has had a scope change of around \$100,000.00, potentially impacting MHCSO for an additional \$12,500.00. Some of the additional costs are likely to be off-set from grants in hopes of having Mission Hills CSD contributing no additional charges. The GM asked Bill Buelow for a simplified breakdown of costs of the grants received.

**Proposed Committee Meeting Dates:**

- Finance Committee TBD
- Water Committee scheduled Wednesday, September 23, 2020, at 9:00 am.
- Next Development Agreement Committee TBD.
- Wastewater Committee scheduled Friday, October 2, 2020, at 8:00 am.
- Personnel Committee scheduled Wednesday, September 23, 2020, at 10:30 am.
- Energy Committee scheduled Thursday, September 17, 2020, at 10:00 am.
- Western Management Area Committee for Groundwater Sustainability is scheduled on November 18, 2020, at 10:00am.

**Discussion Item 8B – District Goals**

Recommendation for the District Board of Directors to review and determine the "top five outstanding issues."

After discussion ensued about determining the top 5 critical goals for the District, Director Fasold stressed the importance of community involvement and keeping the public educated with facts related to topical items of the District. The top 5 outstanding issues are the following:

1. Wastewater N2 and NaCl reduction plan and results to meet WDR requirements (not TSO but final WDR), including sewer cleaning and inspection.
2. Lawsuit from City
3. Water pressure surge control – Design/Build of the surge tank near the water treatment plant.
4. Cost Reduction – Energy usage (solar) and other applicable initiatives
5. Public Outreach – Implement regular information to the community.

**A motion** was made by Director Heavin and seconded by Director Dietrich to adopt goals as stated in above

AYES: 4 - Heavin, Dietrich, Naughton, and Fasold

NOES: 1 - Nix

Abstain: 0

Absent: 0

**Discussion Item 8C- Emergency Generators – Wastewater Treatment Plant**

Directors discussed purchasing a generator in the next Fiscal Year for the Wastewater Treatment Plant. The newest generator the District purchased played a significant role during the recent 8-hour power outage. Director Dietrich expressed his thanks for the staff's leadership during the incident.

**Discussion Item 8D – 2020 Conflict of Interest Biennial Review**

Recommendation to review the current Conflict of Interest Code – a procedural request via the County of Santa Barbara

**Motion** made by Director Nix and seconded by Director Naughton to adopt and publicize conflict of interest codes biennial and direct staff to submit the required documentation to the County of Santa Barbara before Thursday, October 1, 2020.

AYES: 5 – Nix, Heavin, Dietrich, Naughton, and Fasold

NOES: 0

Abstain: 0

Absent: 0

**Discussion Item 8E – General Manager Recruitment Strategy**

Recommendation to review and discuss GM Recruitment Strategy.

Loch Dreizler, the General Manager, submitted his resignation to the Personnel Committee on the morning of September 8, 2020, and subsequently to the other Directors, later that same day. The resignation date indicated October 9, 2020, as the last day. Mr. Dreizler has also made himself available for the October 14 Board meeting.

The Board met on September 11, 2020, to help offer the Personnel Committee some guidance. Personnel Committee met on the morning of September 16, 2020, to discuss the timeline and strategies to hire a new GM. A Board memo was prepared for the evening meeting. Internal recruitment was the final consensus of the Board. The Board discussed having an interim as an option but did not make a final determination with a recommendation to have a few options available. Personnel Committee scheduled to meet with Staff on September 23, 2020, to finalize details and begin the notification process.

**9. Communications:**

**A. Directors Comments** – Director Heavin mentioned he installed a new water heater recently, and the technician that installed tried to sell a self-regenerating water softener, in conflict with District policy. A practical solution would include a regional or state requirement. The GM mentioned that our Time Scheduled Order has some time-triggered tasks the District must meet in a prescribed time coming up in 2021.

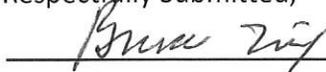
**B.** Director Fasold asked GM to finalize a list of unfinished tasks with the Board before his departure. GM replied in the affirmative.

**C.** Public Comment - No public comments.

**ADJOURNMENT:**

With no further business to come before the Board, the meeting prorogued at 7:26 pm until October 14, 2020, at 4:30 pm unless a Closed Session prevails.

Respectfully Submitted,



Bruce Nix, President



Kayla Marie Barker, Board Secretary