



MISSION HILLS COMMUNITY SERVICES DISTRICT

Regular Meeting Minutes

4:30 PM Wednesday July 18, 2018

The Regular Meeting of the Board of Directors of the Mission Hills Community Services District was called to order at 4:30 pm on Wednesday, July 18, 2018 at the District Meeting Room, 1550 East Burton Mesa Boulevard, Lompoc, California.

<u>DIRECTORS PRESENT:</u>	By roll call:	Walt Fasold, Bruce Nix, Myron Heavin, James Mac Kenzie, and Steve Dietrich
<u>DIRECTORS ABSENT:</u>		none
<u>STAFF PRESENT:</u>		Loch Dreizler, Melissa Crouthers, Carry Via, and Casey Fowler
<u>OTHERS PRESENT:</u>		Frank Thompson, Mary Dochterman, Joe Barget, Chris Blair, Danny Hayes, Ron Herbig

3. PLEDGE OF ALLEGIANCE:

- 4. SPECIAL PRESENTATION:** Kim Boehler and Craig Brewer from NBS presented the Capacity Charge Study (see attached.) After discussion it was recommended that District Staff, as well as the Board of Directors, verify the numbers that staff provided. This request was based on the District still trying to update information from past management.

A recess was called at 5:45 pm

The meeting was reconvened at 5:55 pm

- 5. AGENDA REVIEW:** Motion by Director Fasold, second by Director Nix that all resolutions and ordinances presented tonight be read in title only and all further readings be waived. Unanimous 5-0.

6. CONSENT AGENDA:

Motion by Director Nix, second by Director Fasold to approve the Consent Agenda after review.

Agenda Item 6a. Consideration of Approval of Minutes
Approved Minutes of the Regular Meeting of June 20, 2018

Agenda Item 6b. Reports on Water, Wastewater and Street Sweeping.
Street Sweeping Report, Water Reports and Wastewater Reports were reviewed. President Fasold asked to have a brief presentation at the next meeting providing the optimization plan for the wastewater treatment plant.

Agenda Item 6c. Consideration of the Manager’s Project and Financial Reports.
June Profit and Loss Statement, Disbursements Journal, Bank Account Summary, Variations from Projected Income statements, Water Balance Diagram, and System Performance were briefly reviewed and discussed.

Vote to approve the Calendar of Consent was 5-0

7. CORRESPONDENCE:

Agenda Item 7a. Potential Future Well Locations
General Manager Dreizler provided a map that listed potential future well site locations to begin discussions of possible locations and narrow down the top choices.

8. CONTINUED BUSINESS:

Agenda Item 8a. Capacity Charge Study
The Capacity Charge Study was briefly discussed again. It was believed that the majority of the methodology is sound but there needs to be a little more work fine tuning the data that was provided. General Manager Dreizler suggested we hold a special meeting to keep the momentum moving forward and try to stay on track with the proposed timeline.

Agenda Item 8b. Preliminary Can and Serve Will Letter – Brisca Encina Supportive Housing

General Manager Dreizler discussed the request for a preliminary can and will serve letter. He went on to explain the District is responsible for the operations and maintenance of water, wastewater and street sweeping services. Mission Hills CSD is not responsible for planning and development decisions. This Preliminary Can-and-Will-Serve is one of many steps for the developer to complete an application with the County. The District will be advised of the status of the applications and their progression through the review process.

Motion by Director Mac Kenzie, second by Director Heavin to approve the Issuance of a Preliminary Can and Will Serve letter to Brisca Encina Supportive Housing. Motion by Director Fasold, second by Director Mac Kenzie to amend the motion to include the letter dated April 18, 2018 as the basis of the can and will serve as a complete package. Motion to amend was unanimous. Motion to approve unanimous.

Agenda Item 8c. Committee Meeting Updates
General Manager Dreizler provided a brief update regarding the committee meeting that have occurred over the past few months. He also noted when the next proposed meetings will be held. It was asked for the MHCSO GM Goals draft sheet be finalized and brought back to the next meeting for further review

9. **NEW BUSINESS:** none

10. **COMMUNITY COMMENTS AND SUGGESTIONS:** none

11. **COMMUNICATIONS:** General Manager Dreizler gave a brief update to a meeting he attended with VVCSD, the City of Lompoc, MHCSD, and Bill Below regarding SGMA and the breakdown of charges each will be responsible for. He explained that he informed the committee the district would like to see charges based on production not on vote. This item will continue to be discussed and the board will be updated as more information is available.

A recess was called at 7:30 pm

The meeting was reconvened at 7:35 pm

12. **CLOSED SESSION:**

Closed session began at 7:35 for conference with real property negotiators

13. **RECONVENE TO OPEN SESSION:**

The meeting was reconvened at 8:10. Reportable action was to continue negotiations on parcel number 097-700-034.

14. **ADJOURNMENT:**

There being no further business to come before the Board the meeting was adjourned at 8:11 pm.

Respectfully Submitted,

Casey Fowler
Secretary, Board of Directors

Walter Fasold
President, Board of Directors