**Mission Hills Community Services District**

**Special Meeting Minutes**

4:30 PM Wednesday November 14, 2018

The Regular Meeting of the Board of Directors of the Mission Hills Community Services District was called to order at 4:30 pm on Wednesday, November 14, 2018 at the District Meeting Room, 1550 East Burton Mesa Boulevard, Lompoc, California.

**DIRECTORS PRESENT:** By roll call: Walt Fasold, Bruce Nix, Myron Heavin, James Mac Kenzie, and Steve Dietrich

**DIRECTORS ABSENT:** none

**STAFF PRESENT:** Loch Dreizler, Melissa Crouthers, and Casey Fowler

**OTHERS PRESENT:** Ron Herbig, Chris Smith, Mission Hills Resident, and Karina Naughton

1. **PLEDGE OF ALLEGIANCE:**
2. **SPECIAL PRESENTATION:** none
3. **AGENDA REVIEW:** Motion by Director Fasold, second by Director Heavin that all resolutions and ordinances presented tonight be read in title only and all further readings be waived. Unanimous 5-0.
4. **CONSENT AGENDA:**

Motion by Director Fasold, second by Director Mac Kenzie to approve the Consent Agenda after review.

**Agenda Item 6a. Consideration of Approval of Minutes**Approved Minutes of the Regular Meeting of October 17, 2018

**Agenda Item 6b. Reports on Water, Wastewater and Street Sweeping.**  
Street Sweeping Report, Water Reports and Wastewater Reports were reviewed.

**Agenda Item 6c. Consideration of the Manager’s Project and Financial Reports.**

October Profit and Loss Statement, Disbursements Journal, Budget to Actual, Bank Account Summary, and Variations from Projected Income statements were briefly reviewed and discussed.

Vote to approve the Calendar of Consent was 5-0

1. **CORRESPONDENCE:**

**Agenda Item 7a. Committee Meeting Updates**General Manager Dreizler gave a brief update regarding the committee meetings that have occurred over the past month and what tentative meetings are scheduled for the next month.

1. **CONTINUED BUSINESS:**

**Agenda Item 8a**. **1199 Purisima Road Property Purchase**

Motion by Director Fasold, second by Director Nix to approve the land purchase agreement and addendums for the purchase of 1199 Purisima Road, Lompoc, CA Parcel Number 097-700-034 and allow the District General Manager to sign all required documents. Motion to approve was 5-0.

**Agenda Item 8b. McCarthy/ Summit View Homes Development Costs**

* Motion by Director Fasold, second by Director Heavin to approve the Development Costs outlined in the Board Memorandum in the amount of $751,582. Motion to approve was 5-0.
* Motion by Director Fasold, second by Director Heavin to Authorize the General Manager to approve the Development Agreement for McCarthy Companies/ Summit View Homes after the Development Agreement has been approved by MHCSD Legal Counsel with an 18 month expiration date. Motion to approve was 5-0.
* Motion by Director Fasold, second by Director Heavin to approve the Table Modifications Water Conservation Retrofit/ Rebate Program attached in the agenda packet. Motion to approve was 5-0.

1. **NEW BUSINESS:**

**Agenda Item 9a. Approve Resolution 18-324; Commendation of James Mac Kenzie**

President Fasold Thanked Director MacKenzie for his service and dedication to the District over the many years of being on the Board of Directors. Motion by Director Fasold, second by Director Nix to approve Resolution No. 18-324 in the Matter of Commendation of James Mac Kenzie. Roll call to approve was 5-0.

1. **COMMUNITY COMMENTS AND SUGGESTIONS:** None
2. **COMMUNICATIONS:**

1. **CLOSED SESSION**:

Closed session began at 5:35 pm for conference with Legal Counsel (anticipated litigation) then Public Employee Performance Evaluation (General Manager).

1. **RECONVENE TO OPEN SESSION:**

The meeting was reconvened at 6:52 pm. No reportable action

1. **ADJOURNMENT:**

There being no further business to come before the Board the meeting was adjourned at 6:53 pm.

Respectfully Submitted,

Casey Fowler

Secretary, Board of Directors

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  
Walter Fasold  
President, Board of Directors