

Board of Directors

Walter Fasold, President
Bruce Nix, Vice President
James Mac Kenzie, Director
Steve Dietrich, Director
Myron Heavin, Director



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Loch A. Dreizler General Manager

MISSION HILLS COMMUNITY SERVICES DISTRICT

Regular Meeting Minutes

6:30 PM Wednesday April 18, 2018

The Regular Meeting of the Board of Directors of the Mission Hills Community Services District was called to order at 6:33 pm on Wednesday, April 18, 2018 at the District Meeting Room, 1550 East Burton Mesa Boulevard, Lompoc, California.

DIRECTORS PRESENT:

By roll call: Walt Fasold, James Mac Kenzie, Bruce Nix,
Myron Heavin, and Steve Dietrich

DIRECTORS ABSENT:

none

STAFF PRESENT:

Loch Dreizler, Melissa Crouthers, and Casey
Fowler

OTHERS PRESENT:

Ron Herbig and Jeff Smith

3. PLEDGE OF ALLEGIANCE:**4. SPECIAL PRESENTATION:** none

- 5. AGENDA REVIEW:** Motion by Director Fasold, second by Director MacKenzie that all resolutions and ordinances presented tonight be read in title only and all further readings be waived. Unanimous 5-0.

- 6. PUBLIC COMMENT:** Mr. Herbig asked if the District was going to hold a Public Forum again for the community to attend.

7. CONSENT AGENDA:

Motion by Director Mac Kenzie, second by Director Fasold to approve the Consent Agenda after review.

Agenda Item 7a.**Consideration of Approval of Minutes**

Approved Minutes of the Regular Meeting of March 21, 2018 and
Special Meetings of March 23, 2018 and March 30, 2018

- Agenda Item 7b. Reports on Water, Wastewater and Street Sweeping.**
Street Sweeping Report, Water Reports and Wastewater Reports were reviewed. It was suggested to include a percentage return between the water produced and the influent flow.
- Agenda Item 7c. Consideration of the Manager's Project and Financial Reports.**
March Profit and Loss Statement, Expenditures (year to date), Bank Account Summary, Disbursement Journal, Variation from Projected Income, and the RNC Genter monthly statements were briefly reviewed and discussed.

Vote to approve the Calendar of Consent was 5-0

8. CORRESPONDENCE:

- Agenda Item 8a. Committee Meeting Review and Upcoming Meetings**
General Manger Dreizler gave a brief update to each of the Standing Committee and Ad-Hoc Meetings that occurred in March and early April 2018 as well as dates for the upcoming meetings in April/ May 2018.

9. CONTINUED BUSINESS:

- Agenda Item 9a. Public Reading and Adoption of the Final Budget for FY 2018-19**
Motion by Director Mac Kenzie, second by Director Heavin to adopt the Fiscal Year 2018/19 Budget totaling \$1,997,325.
Public Comment was opened at 7:16 pm
No public comment was made and no comments were delivered to the office
Public comment period was closed at 7:17 pm
Motion was approved unanimous.
- Agenda Item 9b. Approve Resolution No. 18-322, Cost of Living Adjustment**
Motion by Director Fasold, second by Director Mac Kenzie to approve Resolution No. 18-322 approving a 2.4% cost of living adjustment for all permanent employees. Unanimous by roll call vote.
- Agenda Item 9c. Approve Ordinance 18-82, Amending the time of the Districts Regular Meetings**
Motion by Director Fasold, second by Director Heavin to approve Resolution 18-321 to adopt Ordinance Resolution 18-82amending section 1 or Ordinance No 15-81 fixing the day and time of the regular meetings to 4:30 pm on the third Wednesday of every month.
It was noted when this change occurs to move the public comment section of the agenda to the end for those who may have difficulty making the meetings. Unanimous by roll call vote.

10. NEW BUSINESS:

Agenda Item 10a. Can and Will Serve Letter – Summit View Homes Project

It was stated that before a letter can be issued the Board of Directors would like verification that the file number stated in the letter is still accurate and up to date. It was also suggested that the City of Lompoc waive there right to approve any rules and regulations set forth by Mission Hills CSD pertaining to services provided by the District.

Motion by Director Fasold, second by Director Mac Kenzie to approve the issuance of the Can and Will Serve Letter to Summit View Homes Project after the requested confirmations. Unanimous vote.

- 11. GENERAL MANAGER ITEMS:** Mr. Dreizler informed the Board that there have been some anomalies in the recent wastewater samples. Staff has completed each required reporting step with the Regional Water Quality Control Board. Resamples have been performed and a meeting with Steve Harris is in the process of being set up to discuss the plant performance and the best approaches for the District to get the ponds to perform at optimal level.

- 12. DISTRICT BOARD OF DIRECTORS ITEMS AND COMMUNICATIONS:** none

- 13. STAFF COMMUNICATIONS:** none

14. ADJOURNMENT:

There being no further business to come before the Board the meeting was adjourned at 7:50 pm.

Respectfully Submitted,

Casey Fowler
Secretary, Board of Directors

Walter Fasold
President, Board of Directors