



MISSION HILLS COMMUNITY SERVICES DISTRICT
Closed and Regular Meeting Minutes
4:30 PM Wednesday, December 18th, 2019

No closed session was held tonight. The Regular Meeting of the Board of Directors of the Mission Hills Community Services District was called to order at 4:30 pm on Wednesday, December 18th, 2019, at the District Meeting Room, 1550 East Burton Mesa Boulevard, Lompoc, California.

DIRECTORS PRESENT: By roll call: Walt Fasold, Myron Heavin, Steve Dietrich, Bruce Nix, and Karina Naughton

DIRECTORS ABSENT:

STAFF PRESENT: Loch Dreizler, Carol Reynolds, and Kayla Marie Barker

OTHERS PRESENT: Katherine Stewart and Ron Herbig

4:30 PM Call to Order

1. Roll Call

2. Pledge of Allegiance

4. No Closed Session

Conference with Legal Counsel – Anticipated Litigation under Government Code §54956.9(d)(4) - Initiation of Litigation (One case)

5. Reconvene to Regularly Scheduled Meeting

6. Public Comment: Director Fasold congratulated Katherine Stewart on being elected Vandenberg Village CSD Board President for the year 2020. Mission Hills Resident, Ron Herbig, asked about minimizing future fixed costs associated with providing water and wastewater. Director discussion ensued, along with encouraging Mr. Herbig to participate in our upcoming rate study beginning in 2020.

7. Presentations: No special presentation's given.

8. Consent Items:

Consent Item 8A. Approval of Minutes

Directors approved October 16th, 2019, and November 20th, 2019 Minutes.

Consent Item 8B. Activity Reports for November 2019:

Cordial discussion ensued

Consent Item 8C. Financial and Expenditures Report for November 2019

Cordial discussion ensued

Approved Consent Items

Motion and Second by Fasold and Heavin, to approve the Consent Agenda after review and discussion - Motion approved 5-0.

9. Discussion Items:

Discussion Item 9A. Officer Elections and Committee Assignments

Recommendation to nominate and elect a President and Vice-President for the calendar year 2020. New President to appoint committees based on confirmation with the General Manager's advice at the first meeting in January.

Motion by Director Dietrich, second by Director Naughton, nominating Director Nix as Board President for the calendar year 2020. Motion approved 5-0.

Motion by Director Heavin, second by Director Dietrich, nominating Director Heavin as Vice-President for the calendar year 2020. Motion approved 5-0.

Motion by Director Fasold, second by Director Nix, nominating Director Naughton as Finance Officer for the calendar year 2020. Motion approved 5-0.

Discussion Item 9B - Destruction of Specified District Records

"Motion to approve the destruction of district records, as shown below. Motion and Second by Fasold and Naughton. Motion approved 5-0.

Dept.	Year	Shred in:	Description
Billing	2012	2019	Accounts Receivables Paperwork
Accounting	2014	2018	Bank Statements
Accounting	2012	2019	Accounts Payable
No motion made to approve the following:			
Admin	2019	After Minutes are Approved	Voice Record of Board Meetings

Discussion Item 9C – Fiscal Year Ended June 30, 2019 Draft Audited Financial Statements

Recommendation for the Board of Directors to review, discuss, and approve the Fiscal Year Ended June 30, 2019 Draft Audited Financial Statements presented by Glenn Burdette Attest Corporation. "Motion to approve Fiscal Year Ending June 30, 2019 Draft Audited Financial statements report to the County Auditor and the State Controller every year." Motion and Second by Fasold and Heavin. Motion approved 5-0.

Discussion Item 9D – Senate Bill No. 998: Discontinuation of Residential Water Service California Government Code Sections 60370-60375.5

Recommendation to review and discuss Senate Bill 998.

"Motion to rescind Mission Hills CSD Ordinance number 13-80 at the end of March 2020." Motion and Second by Fasold and Naughton. Motion approved 5-0.

"Motion to approve Policy changes for #6001 through #6004 replacing Policy #6001 through #6007, and allow staff to make immaterial modifications to the policy as practical application dictates (no staff modifications will be made in terms compliance with SB 998, or to fees without Board approval)." Motion and Second by Fasold and Naughton. Motion approved 5-0.

Discussion Item 9E – Committee Meeting Updates

Proposed agenda for Committee Meetings as follows:

- Development Committee: Waiting on Burton Ranch Developers to come up with a proposed date to meet.
- Wastewater Committee will be meeting on January 8, 2020, at 8:30 AM to discuss Aeration and WDR/TSO Update.
- Water Committee will be meeting on January 8, 2020, at 10:30 AM to talk about, Water Pressure Model.
- Finance Committee meeting on January 22, 2020, at 8:30 AM to review Fiscal Year 20/21 Budget Calendar, Development Fees – expenditure guidelines, and Uniform Construction Cost Accounting Act.
- Western Management Area Committee for Groundwater Sustainability will be on February 26, 2020.

10. Communications:

A. Director Comments

- a. Director Heavin was pleased to see Angel Diosdado received his Treatment 2 (T2) Certification.
- b. A lively discussion ensued regarding district goals.

- B. February's regularly scheduled meeting was rescheduled as a Special Meeting for Wednesday, February 26th at 4:30 PM

ADJOURNMENT:

With no further business to come before the Board, the meeting adjourned at 6:44 PM

Respectfully Submitted,



Kayla Marie Barker, Board Secretary



Bruce Nix President, Board of Directors

