

Mission Hills Community Services District

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Directors:

Steve Dietrich
Walter Fasold
Myron Heavin
James Mac Kenzie
Bruce Nix

M-I-N-U-T-E-S **Regular Meeting** **September 20, 2017**

The Regular Meeting of the Board of Directors of the Mission Hills Community Services District was called to order by President Fasold at 6:30 p.m. on Wednesday, September 20 2017 at the District Meeting Room, 1550 East Burton Mesa Boulevard, Lompoc, California.

DIRECTORS PRESENT: By roll call: Steve Dietrich, Walter Fasold, Myron Heavin, James Mac Kenzie and Bruce Nix

DIRECTORS ABSENT:

STAFF PRESENT: Michael Riley, Melissa Crouthers, and Casey Fowler

OTHERS PRESENT: Andy Padilla and Jeff Smith

3. **PLEDGE OF ALLEGIANCE:** Pledge of Allegiance.

4. **SPECIAL PRESENTATION:** None

5. **AGENDA REVIEW:**

Agenda Item 5a. Motion by President Fasold, second by Director Heavin that all resolutions and ordinances presented tonight be read in title only and all further readings be waived. Unanimous 5-0.

6. **COMMUNITY COMMENTS AND SUGGESTIONS:** none

7. **CONSENT AGENDA:**

Motion by Director Nix, second by Director MacKenzie to approve the Consent Agenda after review.

Agenda Item 7a. Consideration of Approval of Minutes.
Approved Minutes of the Board of Directors Regular Meeting of August 16, 2017

Agenda Item 7b. Reports on Water, Wastewater and Street Sweeping.
Street Sweeping Report, Water Reports and Wastewater Reports were reviewed. It was noted that with all the rain certain areas of the streets are looking really good however most of the intersections need additional sweeping. The Sewer Plant Performance was reviewed and the Boards concerns over the chloride limit was discussed. It was recommended that the General Manager bring back recommendations of how to more efficiently reduce the chloride numbers.

Agenda Item 7c. Consideration of the Manager's Project and Financial Reports.
August Profit and Loss Statement, Expenditures (year to date), Bank Account Summary, Disbursement Journal, Variation from Projected Income, Outstanding Issues in both Operational and Administrative, and the RNC Center monthly statements were briefly reviewed and discussed. It was requested that on the Top Five Outstanding Issues page a game plan be presented at next month's meeting to clarify the steps needed in order to achieve the new WDR limits.

Agenda Item 7d. Committee Updates.
Operations Committee – nothing to report.
Burton Ranch Committee – Director Dietrich gave a brief presentation regarding key issues with the Burton Ranch development agreement (see attached).
Energy Committee – Director Heavin discussed the cost associated with the Well #6 engine overhaul and repairs since June 2014 and the importance of determining how to run the most cost effective between the gas and electric wells (see attached).

Vote to approve the Calendar of Consent was 5-0

8. **CORRESPONDENCE:** These items are placed on the agenda for informational purposes only. No action required.

Agenda Item 8a. Notice of Violation (NOV) CLOSURE for the Wastewater Treatment Plant.
General Manager Riley stated that the District received a letter from the Regional Water Quality Control Board dated August 30, 2017 stating that the District has met the conditions of the December 2, 2010 violation and that this violation is closed. President Fasold goes back to the past board as key in assisting to close this violation and would like to commend Mr. Young and Mrs. Fowler for all of their hard work to get us to this point.

9. **CONTINUED BUSINESS:**

Agenda Item 9a. Continue Emergency Resolution to Repair Pond #1.

Recommended Action: District Board of Directors review the emergency action taken at its February 24, 2017 Special Board meeting and find that there is a continuing emergency requiring the immediate expenditure of funds in order to repair Pond #1.

Motion by Director Mac Kenzie, second by Director Nix that the emergency condition still exists, requiring immediate expenditure of funds to repair pond #1. 5-0 Unanimous.

Agenda Item 9b. Request for an Additional 150 Dry Tons of Sludge Removal for the Pond #1 Upgrade Project.

Recommended Action: District Board of Directors review and approve the request to removal an additional 150 dry tons from pond # 1 with a cost not to exceed \$261,000. Administrative Assistant Fowler gave an update to the project and stated that we would like to ask for only an additional 75 dry tons and not the 150 that was originally believed. General Manager Riley discussed the two possibilities as to why our sludge estimate could have been as far off as it was. Either the pond measurements were not accurate or the sludge was so thick that what was believed was the bottom of the pond was not actually the bottom.

Motion by Director Fasold, second by Director Nix to approve the additional 75 dry tons with an amount not to exceed \$130,500. 5-0 Unanimous

10. **NEW BUSINESS:** none

11. **GENERAL MANAGER ITEMS:** General Manager Riley stated that there is a possibility the District could be receiving an additional Notice of Violation from the Regional Water Quality Control Board. He went on to say that as more information is available he will update the Board.

12. **BOARD MEMBER COMMUNICATIONS:** none

13. **STAFF COMMUNICATIONS:** District Accountant Crouthers stated that the field portion of the Audit should be completed by the first of October and they will be here at the October meeting to present. She stated that it has gone very well again and does not anticipate any issues. President Fasold thanked her for all of her hard work and commended her for always a job well done.

A Break was called at 8:30 pm
The Meeting was reconvened at 8:36 pm

14. **CLOSED SESSION: Closed session began at 8:37 pm**

14a. PUBLIC EMPLOYEE PERFORMANCE EVALUATION pursuant to Government Code Section 54957:

Title: General Manager

15. RECONVENE TO OPEN SESSION: The meeting was reconvened at 9:26 pm with no reportable action taking place.

16. ADJOURNMENT:

There being no further business to come before the Board the meeting was adjourned at 9:27 p.m. to the next Regular Meeting to be held October 18, 2017 at the District office beginning at 6:30 pm.

Respectfully Submitted,

Casey Fowler
Secretary, Board of Directors

APPROVED AS TO FORM:

Walt Fasold
President, Board of Directors