

Mission Hills Community Services District

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Directors:

Steve Dietrich
Walter Fasold
Myron Heavin
James Mac Kenzie
Bruce Nix

M-I-N-U-T-E-S **Regular Meeting** **November 15, 2017**

The Regular Meeting of the Board of Directors of the Mission Hills Community Services District was called to order by President Fasold at 6:30 p.m. on Wednesday, November 15, 2017 at the District Meeting Room, 1550 East Burton Mesa Boulevard, Lompoc, California.

DIRECTORS PRESENT:

By roll call: Steve Dietrich, Walter Fasold, Myron Heavin, James Mac Kenzie and Bruce Nix

DIRECTORS ABSENT:

none

STAFF PRESENT:

Michael Riley, Melissa Crouthers, and Casey Fowler

OTHERS PRESENT:

Ron Herbig, Andy Padilla, Pascoe Bowen, and Jeff Smith

3. PLEDGE OF ALLEGIANCE:

Pledge of Allegiance.

4. SPECIAL PRESENTATION:

None

5. AGENDA REVIEW:

Agenda Item 5a.

Motion by President Fasold, second by Director MacKenzie that all resolutions and ordinances presented tonight be read in title only and all further readings be waived. Unanimous 5-0.

President Fasold moved agenda item 9b for discussion while we had an RGNext Representative present.

Agenda Item 9b. Vandenberg Operational Lightening Tracking System (VOLTS) Project Letter of Intent (LOI).

Recommended Action: District Board of Directors review the attached request for a letter of intent between RGNNext and MHCSO to continue to provide support for this project. Pascoe Bowne, from RGNNext was here to give a brief update to the project and why the LOI request was made.

Motion by Director Fasold, second by Director Mac Kenzie to approve and submit the LOI as requested. Unanimous 5-0.

6. COMMUNITY COMMENTS AND SUGGESTIONS: None

7. CONSENT AGENDA:

Motion by Director MacKenzie, second by Director Heavin to approve the Consent Agenda after review.

Agenda Item 7a. Consideration of Approval of Minutes.

Approved Minutes of the Board of Directors Special Meeting of October 10, 2017 and Regular Minutes of October 18, 2017 with minor corrections.

Agenda Item 7b. Reports on Water, Wastewater and Street Sweeping.

Street Sweeping Report, Water Reports and Wastewater Reports were reviewed.

Agenda Item 7c. Consideration of the Manager's Project and Financial Reports.

October Profit and Loss Statement, Expenditures (year to date), Bank Account Summary, Disbursement Journal, Variation from Projected Income, Outstanding Issues in both Operational and Administrative, and the RNC Center monthly statements were briefly reviewed and discussed. .

Vote to approve the Calendar of Consent was 5-0

8. CORRESPONDENCE: These items are placed on the agenda for informational purposes only. No action required.

9. CONTINUED BUSINESS:

Agenda Item 9a. Continue Emergency Resolution to Repair Pond #1.

Recommended Action: District Board of Directors review the emergency action taken at its February 24, 2017 Special Board meeting and find that there is a continuing emergency requiring the immediate expenditure of funds in order to repair Pond #1. It was noted that this should be the last month of continuing this resolution.

Motion by Director Fasold, second by Director Mac Kenzie that the emergency condition still exists, requiring immediate expenditure of funds to repair pond #1. 5-0 Unanimous.

Agenda Item 9b. Moved to earlier in the meeting

10. NEW BUSINESS:

Agenda Item 10a. Acceptance of New Job Descriptions for Supervising Water System Operator and Supervising Wastewater System Operator.

Recommended Action: District Board of Directors review the attached updated job descriptions, approved by the Personnel Committee, for Supervising Water System Operator and Supervising Wastewater System Operator as submitted.

Motion by Director Mac Kenzie, second by Director Heavin to approve the job descriptions as submitted. Vote was 2-3 with Directors Fasold, Dietrich, and Heavin a no vote. It was requested that this item be brought back to the next meeting for further discussion.

11. GENERAL MANAGER ITEMS:

12. BOARD MEMBER COMMUNICATIONS:

13. STAFF COMMUNICATIONS:

14. ADJOURNMENT:

There being no further business to come before the Board the meeting was adjourned at 8:45 p.m. to the next Regular Meeting to be held December 2015, 2017 at the District office beginning at 6:30 pm.

Respectfully Submitted,

Casey Fowler
Secretary, Board of Directors

APPROVED AS TO FORM:

Walt Fasold
President, Board of Directors