

# Mission Hills Community Services District

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## **Directors:**

Steve Dietrich  
Walter Fasold  
Myron Heavin  
James Mac Kenzie  
Bruce Nix

## **M-I-N-U-T-E-S** **Regular Meeting** **August 16, 2017**

The Regular Meeting of the Board of Directors of the Mission Hills Community Services District was called to order by President Fasold at 6:30 p.m. on Wednesday, August 16, 2017 at the District Meeting Room, 1550 East Burton Mesa Boulevard, Lompoc, California.

**DIRECTORS PRESENT:** By roll call: Steve Dietrich, Walter Fasold, Myron Heavin, James Mac Kenzie and Bruce Nix

**DIRECTORS ABSENT:**

**STAFF PRESENT:** Michael Riley, Melissa Crouthers, and Casey Fowler

**OTHERS PRESENT:** Ron Herbig, Jeff Smith, Mike Garner, and Dan Hayes

**3. PLEDGE OF ALLEGIANCE:** Pledge of Allegiance.

President Fasold stated that it was brought to his attention the need to add an item to the agenda and that in order for this to happen there are proper steps that need to occur pertaining to Government Code, Section 54954.2. Administrative Assistant Fowler stated that Agenda Item 9b - Change Order to the Pond #1 Upgrade Project, is being brought back to the Board of Directors to continue the emergency work for the pond #1 upgrade project. The original contracted amount for desludging portion of this project has been reached and there continues to be a lot to continue to process. Negotiations in price per ton took many conference calls and the District was not able to get an agreed upon price per ton back before the agenda was required to be posted. Due to the emergency condition of Pond #1, it is critical that work continue without interruption, for this we are requesting to add this agenda item for approval. **Motion by President Fasold, second by Director Mac Kenzie to add agenda item 9b and have discussions when we get to that portion of the agenda. Unanimous vote.**

**4. SPECIAL PRESENTATION:** None

5. **AGENDA REVIEW:**

**Agenda Item 5a.** Motion by President Fasold, second by Director Heavin that all resolutions and ordinances presented tonight be read in title only and all further readings be waived. Unanimous 4-0.

6. **COMMUNITY COMMENTS AND SUGGESTIONS:** none

7. **CONSENT AGENDA:**

Motion by Director Nix, second by Director MacKenzie to approve the Consent Agenda after review.

**Agenda Item 7a.** **Consideration of Approval of Minutes.**  
Approved Minutes of the Board of Directors Regular Meeting of July 19, 2017

**Agenda Item 7b.** **Reports on Water, Wastewater and Street Sweeping.**  
Street Sweeping Report, Water Reports and Wastewater Reports were reviewed.

**Agenda Item 7c.** **Consideration of the Manager's Project and Financial Reports.**  
July Profit and Loss Statement, Expenditures (year to date), Bank Account Summary, Disbursement Journal, Variation from Projected Income, Outstanding Issues in both Operational and Administrative, and the RNC Center monthly statements were briefly reviewed and discussed. President Fasold stated that after conversations regarding the Ad-Hoc Committee the name is going to be changed to the Energy Project Committee and the active members will be Director Heavin and President Fasold with Director Nix as the alternate. President Fasold wanted to make it clear that it is a big deal in determining what the Districts new nitrogen number is going to be when we have our new WDR limits. Director Dietrich added that this is making it very difficult to consider the Burton Ranch project without knowing what our expectations are going to be from the Regional Water Quality Control Board.  
**Vote to approve the Calendar of Consent was 5-0**

8. **CORRESPONDENCE:** These items are placed on the agenda for informational purposes only. No action required.

**Agenda Item 8a.** **Repair or Replacement of 1197 Head Gasket at Well #6.**  
General Manager Riley stated that we will need to have both heads and gaskets replaced in Well #6 at a cost of \$4,800.00

**9. CONTINUED BUSINESS:**

**Agenda Item 9a. Continue Emergency Resolution to Repair Pond #1.**

Recommended Action: District Board of Directors review the emergency action taken at its February 24, 2017 Special Board meeting and find that there is a continuing emergency requiring the immediate expenditure of funds in order to repair Pond #1. It was noted to not look at the attached spreadsheet as there is an updated one attached to added agenda item 9b.

**Motion by Director Mac Kenzie, second by Director Heavin that the emergency condition still exists, requiring immediate expenditure of funds to repair pond #1. 5-0 Unanimous.**

It was noted again the importance of adding Agenda Item 9b. to the Board Package and that this was already approved at the beginning of the meeting.

**Agenda Item 9b. Change Order to the Pond #1 Upgrade Project to Continue Desludging.**

Recommended Action: District Board of Directors review the attached letter from Cushman Contracting regarding the overrun in pond #1 sludge with an estimated 350 dry tons of sludge to process and the attached spreadsheet giving estimated project costs and timelines. It is recommended the Board of Directors approve an additional 200 dry tons of sludge removal from pond #1 with a cost not to exceed \$334,000. Staff will update the Board monthly on the progress of this project and bring back the additional amount estimated if needed. Director Mac Kenzie stated that we accepted the proposal from Mr. Harris giving us our 200 dry ton estimate and we knew that was all it was, an estimate. President Fasold stated that he didn't anticipate we would be right on with our numbers but 275% is unbelievable. Director Dietrich stated that he would like an explanation as to how the original estimate could be so far off from what is being processed. Administrative Assistant Fowler stated that the reason the District was told were either the sample tube never reached the bottom of the pond with how dense the material is, or the pond dimension could have been off from the beginning with us having no as-builts. Mr. Harris is researching his estimate further and will get back to us with a better explanation. President Fasold expressed his disappointment in the volume estimation because the bigger the job the cheaper per price ton we would have received.

**Motion by Director Mac Kenzie, second by Director Heavin to approve the change order to remove an additional 200 dry tons not to exceed \$334,000. 5-0 Unanimous.**

**10. NEW BUSINESS: none**

**11. GENERAL MANAGER ITEMS: none**

**12. BOARD MEMBER COMMUNICATIONS: President Fasold stated that in the last meeting we discussed the importance of having goals for the District and the General Manager. He is requesting that all Board Members bring some ideas back to the next meeting so we can begin this list of priorities.**

**13. STAFF COMMUNICATIONS:**

A Break was called at 7:32 pm  
The Meeting was reconvened at 7:39 pm

**14. CLOSED SESSION: Closed session began at 7:40 pm**

14a. PUBLIC EMPLOYEE PERFORMANCE EVALUATION pursuant to Government Code Section 54957:

**Title: General Manager**

**15. RECONVENE TO OPEN SESSION: The meeting was reconvened at 9:23 pm with no reportable action taking place.**

**16. ADJOURNMENT:**

There being no further business to come before the Board the meeting was adjourned at 9:45 p.m. to the next Regular Meeting to be held September 20, 2017 at the District office beginning at 6:30 pm.

Respectfully Submitted,

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Casey Fowler  
Secretary, Board of Directors

APPROVED AS TO FORM:

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Walt Fasold  
President, Board of Directors