

# **Mission Hills**

## **Community Services District**

1550 E Burton Mesa Blvd., Lompoc CA 93436-2100

Telephone: (805) 733-4366 - Fax: (805) 733-4188

Website: [www.mhcsd.org](http://www.mhcsd.org)

### **Directors:**

Steve Dietrich

Walter Fasold

Myron Heavin

James Mac Kenzie

Bruce Nix



### **M-I-N-U-T-E-S**

### **Special Meeting**

### **December 4, 2017**

The Special Meeting of the Board of Directors of the Mission Hills Community Services District was called to order by President Fasold at 9:30 a.m. on Monday, December 4, 2017 at the District Meeting Room, 1550 East Burton Mesa Boulevard, Lompoc, California.

### **DIRECTORS PRESENT:**

By roll call: Steve Dietrich, Walter Fasold, Myron Heavin, Bruce Nix and James Mac Kenzie

### **STAFF PRESENT:**

Michael Riley, Melissa Crouthers, and Casey Fowler

### **OTHERS PRESENT:**

None

### **4. COMMUNITY COMMENTS AND SUGGESTIONS:** None

### **5. CONTINUED BUSINESS:**

#### **Discuss and develop the first and second round of interview questions and determine the salary range for the upcoming General Manager position.**

The Personnel Committee began the meeting by giving an update to the selection process they used and the point system that was established to determine who would be invited back for the first round of interviews. Next the Board of Directors discussed and determined the first and second round of interview questions with a final draft to be e-mailed separately to each board member for review. The last discussion was in regards to the proposed salary range. After discussion it was determined that this needs to be a negotiating point based on experience and the total benefit package. After the first round of interviews this is something that can be discussed again.

### **6. ADJOURNMENT:**

There being no further business to come before the Board the meeting was adjourned at 11:10 a.m. to the next Regular Meeting to be held December 20, 2017 at the District office beginning at 6:30 pm.

Respectfully Submitted,

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Casey Fowler, Secretary, Board of Directors

APPROVED AS TO FORM:

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Walt Fasold, President, Board of Directors