

**Directors:**

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# **Mission Hills Community Services District**

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July 14, 2017

NOTICE IS HEREBY GIVEN that the Board of Directors of the Mission Hills Community Services District will hold a **Regular Meeting** at **6:30 p.m.** on **Wednesday, July 19, 2017** at the District Meeting Room, 1550 East Burton Mesa Boulevard, Lompoc, California

## **AGENDA SUMMARY**

1. **CALL TO ORDER:** **6:30 P.M.**

2. **ROLL CALL:**

3. **PLEDGE OF ALLEGIANCE:**

4. **SPECIAL PRESENTATION:**

5. **AGENDA REVIEW:**

5a. **Move that all resolutions and ordinances presented tonight be read in title only and all further reading be waived.**

6. **COMMUNITY COMMENTS AND SUGGESTIONS:**

This public comment period is an invitation to members of the community to present issues, thoughts, or suggestions on matters not scheduled on this agenda. Comments should be limited to those matters that are within the jurisdiction of the District Board of Directors. The Brown act restricts the Board of Directors from taking formal action on matters not published on the agenda. In response to your comments, the President or presiding chairperson may:

- Direct District staff to assist or coordinate with you.
- A Chairperson may state a desire to meet with you.
- It may be the desire of the Board of Directors to place your issue or matter on a future District agenda.

Please adhere to the following procedures when addressing the District Board of Directors:

- Comments should be limited to three minutes or less.
- Your comments should be directed to the Board as a whole and not directed to individual Board members.
- Slanderous, profane or personal remarks against any Board Member or Member of the audience shall not be permitted.

**7. CONSENT AGENDA:**

The following routine items listed below are scheduled for consideration as a group. The recommendations for each item are noted. Any member of the public who wishes to comment on any Consent Agenda Item may do so at this time. Any Board Member may request that any item be withdrawn from the Consent Agenda to permit discussion or change the recommended course of action. The Board of Directors may approve the remainder of the Consent Agenda on one motion.

**7a. Consideration of Approval of Minutes:**

Recommended Action: Approve Minutes of the Board of Directors Regular Meeting of May 17, 2017 and Special Meeting of May 24, 2017.

**7b. Consideration of Reports on Water and Wastewater and Manager's Financial and Expenditure Reports for the month of May:**

Recommended Action: Approve the reports on Water and Wastewater as well as the Manager's Financial and Expenditure Reports as submitted for May 2017.

**7c. Consideration of Reports on Water and Wastewater and Manager's Financial and Expenditure Reports for the month of June:**

Recommended Action: Approve the reports on Water and Wastewater as well as the Manager's Financial and Expenditure Reports as submitted for June 2017.

**8. CORRESPONDENCE:** These items are placed on the agenda for informational purposes only. No action required.

**9. CONTINUED BUSINESS:**

**9a. Continue Emergency Resolution to Repair Pond #1.**

Recommended Action: District Board of Directors review the emergency action taken at its February 24, 2017 Special Board meeting and find that there is a continuing emergency requiring the immediate expenditure of funds in order to repair Pond #1.

**9b. Selection of Pond #1 Liner Contractor.**

Recommended Action: District Board of Directors review the spreadsheet comparing EAC Applications and D&E Construction for the installation of the pond #1 liner and approve staff's recommendation to accept D&E Construction's proposal with a cost not to exceed \$81,000.00

**9c. Resolution of the Board of Directors of the Mission Hills Community Services District Approving Cost of Living Adjustment for All Permanent District Employees.**

Recommended Action: District Board of Directors review, discuss and adopt Resolution 17-316, Resolution of the Board of Directors of the Mission Hills CSD approving cost of living adjustment for all Permanent District Employees

**10. NEW BUSINESS: NONE**

**10a. Change Order Proposal #1 from Cushman Contracting for the Pond #1 Upgrade Project.**

Recommended Action: Director Board of Directors review the baffle installation comparison between two companies and approve staff's recommendation to accept the proposed change order with Cushman Contracting with a cost not to exceed 28,500.00 and a 5 working day time extension.

**11. GENERAL MANAGER ITEMS:**

The following item(s) are placed on the agenda by the District Manager in order to receive feedback and/or request direction from the Board.

**12. DISTRICT BOARD OF DIRECTORS MEMBER ITEMS AND COMMUNICATION:**

The following item(s) are placed on the agenda by a Board Member who would like to receive feedback, direct staff to prepare information, and/or request a formal agenda report be prepared and the item placed on future agenda. No formal action can be taken.

**13. STAFF COMMUNICATIONS:**

**14. ADJOURNMENT:**

All staff reports or other written documentation relating to each item of business referred to on the agenda are on file in the board packages and are available for public inspection and reproduction at cost. If requested, the agenda shall be made available in appropriate alternative formats to persons with a disability, as required by the Americans with Disabilities Act. To make requests for disability-related modification or accommodation, contact the board secretary at (805) 733-4366 as soon as possible prior to the meeting.

Note: This agenda was prepared and posted pursuant to Government Code Section 54954.2