

# **Mission Hills**

## **Community Services District**

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### **Directors:**

Walter Fasold  
Danny Hayes  
James Mac Kenzie  
Tim Naughton  
Bruce Nix

### **M-I-N-U-T-E-S Regular Meeting November 18, 2015**

The Regular Meeting of the Board of Directors of the Mission Hills Community Services District was called to order by President Mac Kenzie at 6:30 p.m. on Wednesday, November 18, 2015 at the District Meeting Room, 1550 East Burton Mesa Boulevard, Lompoc, California.

### **DIRECTORS PRESENT:**

By roll call: Walter Fasold, Danny Hayes, James Mac Kenzie, Tim Naughton

### **DIRECTORS ABSENT:**

Bruce Nix

### **STAFF PRESENT:**

Michael Riley, Melissa Stevens, and Casey Fowler

### **OTHERS PRESENT:**

Ron Herbig

### **3. PLEDGE OF ALLEGIANCE:**

Pledge of Allegiance.

### **4. SPECIAL PRESENTATION:**

None

### **5. AGENDA REVIEW:**

**Agenda Item 5a.** Motion by Director Mac Kenzie, second by Director Fasold that all resolutions and ordinances presented tonight be read in title only and all further readings be waived. Unanimous 4-0.

### **6. COMMUNITY COMMENTS AND SUGGESTIONS: None**

**7. CONSENT AGENDA:**

Motion by Director Naughton, second by Director Mac Kenzie to approve the Consent Agenda after review.

**Agenda Item 7a. Consideration of Approval of Minutes.**

Approved Minutes of the Board of Directors Regular Meetings held October 21, 2015 and two Special Meeting held October 27, 2015 with corrections on the second meeting of October 27, 2015 under agenda item 2a; adding a comment regarding the super majority vote being believed to be policy for numerous years.

**Agenda Item 7b. Reports on Water, Wastewater and Street Sweeping.**

Street Sweeping Report, Water Reports and Wastewater Reports were reviewed.

**Agenda Item 7c. Consideration of the Manager's Project and Expenditure Reports.**

October Profit and Loss Statement, Expenditures (year to date), Bank Account Summary, Disbursement Journal, Variation from Projected Income, Outstanding Issues in both Operational and Administrative, and the RNC Genter monthly statement.

**Vote to approve the Calendar of Consent was 4-0**

**8. CORRESPONDENCE:** These items are placed on the agenda for informational purposes only. No action required.

**Agenda Item 8a. Change in Status of Operators-In-Training**

**9. CONTINUED BUSINESS:**

**10. NEW BUSINESS:**

**Agenda Item 10a. Adopt Resolution 15-300; Establishing District Policy 3000 (Declaring an Emergency and Authorizing the Immediate Expenditures of Funds).**

District Board of Directors reviewed, discussed and adopted Resolution No 15-300, establishing District Policy 3000. It was suggested a few words be rephrased in both the Resolution and Policy.

**Motion by Director Fasold, second by Director Naughton to adopt Resolution 15-300 with the discussed changes. Unanimous by roll call vote.**

**11. GENERAL MANAGER ITEMS:** An update was giving regarding the status of Well #6; it is down again for the same issues. F & T will be here tomorrow to pull the entire shaft and will be done at no cost to the District under warranty. It was also noted that Vandenberg Village is willing to donate a 200kw diesel generator to the District for backup during the anticipated El Nino. Details are still being discussed. He also gave a brief summary of the interviews that have occurred over the past two days.

**12. BOARD MEMBER COMMUNICATIONS:**

Director Mac Kenzie stated that he will be attending the ACWA/ JPIA meeting the week after Thanksgiving.

Director Fasold discussed the Ad-Hoc Committee meeting that occurred last week regarding the rate study. He went on to say that the meeting was very productive but more information needed to be added with additional options. An additional meeting will be held hopefully within the next few weeks.

**13. STAFF COMMUNICATIONS:**     None

**14. ADJOURNMENT:**

There being no further business to come before the Board the meeting was adjourned at 9:50 p.m. to the next Regular Meeting to be held January 20, 2016 at the District's meeting room beginning at 6:30 pm.

Respectfully Submitted,

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Casey Fowler  
Secretary, Board of Directors

APPROVED AS TO FORM:

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James Mac Kenzie  
President, Board of Directors