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July 15, 2016

NOTICE IS HEREBY GIVEN that the Board of Directors of the Mission Hills Community Services District will hold a **Regular Meeting** at **6:30 p.m.** on **Wednesday, July 20, 2016** at the District Meeting Room, 1550 East Burton Mesa Boulevard, Lompoc, California

AGENDA SUMMARY

1. **CALL TO ORDER:** **6:30 P.M.**

2. **ROLL CALL:**

3. **PLEDGE OF ALLEGIANCE:**

4. **SPECIAL PRESENTATION:**

5. **AGENDA REVIEW:**

5a. **Move that all resolutions and ordinances presented tonight be read in title only and all further reading be waived.**

6. **COMMUNITY COMMENTS AND SUGGESTIONS:**

This public comment period is an invitation to members of the community to present issues, thoughts, or suggestions on matters not scheduled on this agenda. Comments should be limited to those matters that are within the jurisdiction of the District Board of Directors. The Brown act restricts the Board of Directors from taking formal action on matters not published on the agenda. In response to your comments, the President or presiding chairperson may:

- Direct District staff to assist or coordinate with you.
- A Chairperson may state a desire to meet with you.
- It may be the desire of the Board of Directors to place your issue or matter on a future District agenda.

6. COMMUNITY COMMENTS AND SUGGESTIONS (continued)

Please adhere to the following procedures when addressing the District Board of Directors:

- Comments should be limited to three minutes or less.
- Your comments should be directed to the Board as a whole and not directed to individual Board members.
- Slanderous, profane or personal remarks against any Board Member or Member of the audience shall not be permitted.

7. CONSENT AGENDA:

The following routine items listed below are scheduled for consideration as a group. The recommendations for each item are noted. Any member of the public who wishes to comment on any Consent Agenda Item may do so at this time. Any Board Member may request that any item be withdrawn from the Consent Agenda to permit discussion or change the recommended course of action. The Board of Directors may approve the remainder of the Consent Agenda on one motion.

7a. Consideration of Approval of Minutes:

Recommended Action: Approve Minutes of the Board of Directors Regular Meeting of June 15, 2016; Public Hearing of June 27, 2016; and Special Meeting held June 29, 2016.

7b. Consideration of Reports on Water and Wastewater:

Recommended Action: Approve the reports on Water and Wastewater for June 2016.

7c. Consideration of Manager's Financial and Expenditure Reports:

Recommended Action: Approve Manager's Financial and Expenditure Reports as submitted.

8. CORRESPONDENCE: These items are placed on the agenda for informational purposes only. No action required.

8a. Staff Training for Two (2) at the JPIA Annual Training in Rancho Bernardo, CA on July 20, 2016 with a cost not to exceed \$1,650.

9. CONTINUED BUSINESS:

9a. Second and Final Reading of Ordinance No. 16-81 Setting Forth Water, Sewer and Street Sweeping Fees and Fees to Connect to District Facilities

Recommended Action: District Board of Directors adopt Ordinance No. 16-81 setting forth water, sewer and street sweeping fees and fees to connect to district facilities.

9b. Public Reading and Adoption of the Final Budget for FY 2016-2017, in accordance with Government Code Section 61110.

Recommended Action: District Board of Directors perform the Public Reading then review, discuss and adopt the Final Budget for FY 2016-2017 totaling \$1,726,731.

9c. Resolution of the Board of Directors of the Mission Hills Community Services District Approving Cost of Living Adjustment for All Permanent District Employees.

Recommended Action: District Board of Directors review, discuss and adopt Resolution 16-305, Resolution of the Board of Directors of the Mission Hills CSD approving cost of living adjustment for all Permanent District Employees

9d. Resolution of the Board of Directors of the Mission Hills Community Services District Revising the Current Reserve Policy.

Recommended Action: District Board of Directors review, discuss and adopt Resolution 16-306 as submitted. Approval will rescinding and replacing Resolution 14-225.

10. NEW BUSINESS:

11. GENERAL MANAGER ITEMS:

The following item(s) are placed on the agenda by the District Manager in order to receive feedback and/or request direction from the Board.

12. DISTRICT BOARD OF DIRECTORS MEMBER ITEMS AND COMMUNICATION:

The following item(s) are placed on the agenda by a Board Member who would like to receive feedback, direct staff to prepare information, and/or request a formal agenda report be prepared and the item placed on future agenda. No formal action can be taken.

13. STAFF COMMUNICATIONS:

14. ADJOURNMENT:

All staff reports or other written documentation relating to each item of business referred to on the agenda are on file in the board packages and are available for public inspection and reproduction at cost. If requested, the agenda shall be made available in appropriate alternative formats to persons with a disability, as required by the Americans with Disabilities Act. To make requests for disability-related modification or accommodation, contact the board secretary at (805) 733-4366 as soon as possible prior to the meeting.

Note: This agenda was prepared and posted pursuant to Government Code Section 54954.2