

Mission Hills

Community Services District

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Directors:

Walter Fasold
Danny Hayes
James Mac Kenzie
Tim Naughton
Bruce Nix

M-I-N-U-T-E-S

Regular Meeting

July 20, 2016

The Regular Meeting of the Board of Directors of the Mission Hills Community Services District was called to order by President Hayes at 6:30 p.m. on Wednesday, July 20, 2016 at the District Meeting Room, 1550 East Burton Mesa Boulevard, Lompoc, California.

DIRECTORS PRESENT:

By roll call: Walter Fasold, Bruce Nix, Danny Hayes, Tim Naughton, and James Mac Kenzie (call in, non-voting member)

DIRECTORS ABSENT:

None

STAFF PRESENT:

Michael Riley, Carry Via and Casey Fowler

OTHERS PRESENT:

Ron Herbig

3. PLEDGE OF ALLEGIANCE:

Pledge of Allegiance.

4. SPECIAL PRESENTATION:

None

5. AGENDA REVIEW:

Agenda Item 5a. Motion by Director Nix, second by Director Fasold that all resolutions and ordinances presented tonight be read in title only and all further readings be waived. Unanimous 4-0.

6. COMMUNITY COMMENTS AND SUGGESTIONS: none

7. CONSENT AGENDA:

Motion by Director Naughton, second by Director Fasold to approve the Consent Agenda after review.

Agenda Item 7a. Consideration of Approval of Minutes.

Approved Minutes of the Board of Directors Regular of June 15, 2016; Public Hearing of June 27, 2016; and Special Meeting held June 29, 2016. It was suggested to note that not all of the individuals who spoke during the Public Forum were in opposition, some of them wanted to make suggestions or better understand the operations.

Agenda Item 7b. Reports on Water, Wastewater and Street Sweeping.

Street Sweeping Report, Water Reports and Wastewater Reports were reviewed. It was asked to make the Sewer Plant Performance easier to review.

Agenda Item 7c. Consideration of the Manager's Project and Expenditure Reports.

June Profit and Loss Statement, Expenditures (year to date), Bank Account Summary, Disbursement Journal, Variation from Projected Income, Outstanding Issues in both Operational and Administrative, and the RNC Center monthly statements were briefly reviewed and discussed. It was asked to update the top 5 outstanding issues with new priorities to get us back to 5.

Vote to approve the Calendar of Consent was 4-0

8. CORRESPONDENCE: These items are placed on the agenda for informational purposes only. No action required.

Agenda Item 8a. Staff Training for Two (2) at the JPIA Annual Training in Rancho Bernardo, CA on July 20, 2016 with a cost not to exceed \$1,650.

9. CONTINUED BUSINESS:

Agenda Item 9a. Second and Final Reading of Ordinance No. 16-81 Setting Forth Water, Sewer and Street Sweeping Fees and Fees to Connect to District Facilities.

Recommended Action: District Board of Directors adopt Ordinance No. 16-81 setting forth water, sewer and street sweeping fees and fees to connect to district facilities. It was noted that this is the second and final reading of the proposed rate restructure/ increase.

Motion by Director Fasold, second by Director Nix to Adopt Ordinance No. 16-81 as submitted. Unanimous by roll call vote.

Agenda Item 9b. Public Reading and Adoption of the Final Budget for FY 2016-2017, in accordance with Government Code Section 61110.

Recommended Action: District Board of Directors perform the Public Reading then review, discuss and adopt the Final Budget for FY 2016-2017 totaling \$1,726,731. President Hayes opened the Public Comment period at 7:28 pm. No public comment was made and it was noted that there were no public comments made in the office. President Hayes closed the Public Comment period at 7:30 pm.

Motion by Director Fasold, second by Director Naughton to approve the 3rd draft of the FY 2016-2017 District budget in the amount of \$1,726,731. Unanimous by roll call vote.

Agenda Item 9c. Resolution of the Board of Directors of the Mission Hills Community Services District Approving Cost of Living Adjustment for All Permanent District Employees.

Recommended Action: District Board of Directors review, discuss and adopt Resolution 16-305, Resolution of the Board of Directors of the Mission Hills CSD approving cost of living adjustment for all Permanent District Employees. It was clarified that this COLA increase does not include the General Manager and that the total increase for the year is around \$5,000.

Motion by Director Nix, second by Director Naughton to approve Resolution No. 16-305 approving a cost of living increase for all permanent employees. Unanimous by roll call vote.

Agenda Item 9d. Resolution of the Board of Directors of the Mission Hills Community Services District Revising the Current Reserve Policy.

Recommended Action: District Board of Directors review, discuss and adopt Resolution 16-306 as submitted. Approval will be rescinding and replacing Resolution 14-225. Director Fasold noted that this was discussed during the Prop 218 process in an attempt to keep the rates as low as possible and try to cut down on the sticker shock of this rate restructure/ increase. It is recommended that during the next rate study these numbers come back to the 75% if possible.

Motion by Director Fasold, second by Director Naughton to approve Resolution 16-306 as stated. Unanimous by roll call vote.

10. NEW BUSINESS: none

11. GENERAL MANAGER ITEMS: none

12. BOARD MEMBER COMMUNICATIONS:

Director Fasold would like to have a list of goals for the District. He stated that this is not something the General Manager needs to be doing alone but instead hopes that this can be an agenda item for next month and everyone can come back with ideas for brain storming. The focus should be cost reduction and plant performance improvements.

Director Hayes stated that he attended the City of Lompoc Planning Commission Meeting last week since it had to do with Burton Ranch. He stated that the process is moving along and that the city is satisfied with the street speed and the solutions for the intersection coming and going from the development.

13. STAFF COMMUNICATIONS:

Administrative Assistant Fowler reminded the Board members that the filing period for the upcoming elections is July 18 to August 12, 2016. The packets have to be picked up in person by appointment only at the County's Santa Maria office during normal business hours.

14. ADJOURNMENT:

There being no further business to come before the Board the meeting was adjourned at 8:00 p.m. to the next Regular Meeting to be held August 17, 2016 at the District office beginning at 6:30 pm.

Respectfully Submitted,

Casey Fowler
Secretary, Board of Directors

APPROVED AS TO FORM:

Danny Hayes
President, Board of Directors